

ADDING, DROPPING AND WITHDRAWING COURSES

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For all programs other than McGovern Medical School (M.D.) and School of Dentistry (D.D.S.) programs, students may add and drop classes after the initial enrollment period during the first 12 days of the fall and spring semesters and during the first four days of the summer term. Students withdrawing from classes after the initial drop/add period must submit a drop form that may be obtained from the Student Affairs Office in each school or from the Office of the Registrar.

Classes dropped on or before the 12th class day of a semester or 4th class day of a summer term will not appear on a student's transcript. Classes dropped after the 12th class day of a semester or the 4th class day of a summer term will appear on the student's transcript with a "W," "WP" or "WF" grade, depending upon the school's grading policy.

Students should check with their school advisor(s) to ensure the appropriate specific program approvals, guidelines and deadlines for add, drop or withdrawals from courses are followed.

Refunds for classes dropped will be credited in strict accordance to the schedule specified by state law and will depend on the number of days that have elapsed since the beginning of the semester or term. Please refer to the Refund Policy for additional information.

Class schedule contents with add/drop and information can be found in the myUTH (<https://uthidp.uth.edu/nidp/saml2/sso/?id=Campus-Affiliate-LOA2-DUO&sid=0&option=credential&sid=0>) class search. For further information on dropping and withdrawing courses, see the Registrar's Office website here (<https://www.uth.edu/registrar/current-students/registration/refund-policy.htm>).